



**MEETING MINUTES**  
**CITY OF HUNTINGTON BEACH**  
**FINANCE BOARD**  
**WEDNESDAY, JULY 9, 2008 AT 6:00PM**  
**CIVIC CENTER, LOWER LEVEL, ROOM B-8**

- 1) **CALL TO ORDER:** At 6:10 PM, Chair Falzon called the meeting to order.  
Present: Vice Chair Geddes, Members: Garcia, Jones, King, and LoGrasso  
Also Present: Jennifer Lampman, Sr. Administrative Analyst, and Carrie Gonzales, Administrative Assistant  
Citizen: Bob Smith from the Environmental Board
- 2) **PUBLIC COMMENTS:**  
Bob Smith introduced himself and stated he is attending the meeting to listen to the information given on the CIP projects.
- 3) **APPROVAL OF MEETING MINUTES:**  
June 11, 2008 – Member LoGrasso made a motion to approve the minutes as amended, seconded by Member Garcia. The motion was approved 6-0.
- 4) **STAFF REPORTS/BUSINESS ITEMS:**
  - a) **Chairman's Update**  
Chair Falzon mentioned an article he read in the newspaper regarding prevailing wage and the Great Park in Irvine.
  - b) **Interim City Administrator Update**  
Jennifer Lampman informed the Board the Council Members interviewed six candidates on June 20, and they had a discussion in closed session at the July 7 City Council meeting. No decision has been made at this time.
  - c) **Quarterly Meetings with the Mayor & Finance Board Chair Update**  
Chair Falzon and Vice Chair Geddes attended the meeting today at 4:00 PM. Mayor Cook introduced the City's new Energy Project Manager, Aaron Klemm. Aaron gave a brief overview of what he will be working on for the City. Kellee Fritzel, Deputy Director of Economic Development, gave a presentation of the ongoing redevelopment projects within the City. Paul Emery, Interim City Administrator, spoke on the City and State's Budget.  
  
Chair Falzon informed the Board the next scheduled meeting is Wednesday, October 8, at 4:00 p.m. in meeting room B-8.
  - d) **Centennial Celebration Float Donations**  
Jennifer informed the Board, Paul Emery, Interim City Administrator invited the Board to attend the Centennial Committee meetings for any updates on the float donations. She also mentioned the float design was approved at the July 7 City Council meeting.
  - e) **Cost Allocation and Fee Study**  
Jennifer informed the Board the cost allocation and fee study is currently underway. The City is using the same consultant, MGMT of America, which was used for the last cost allocation and fee study. The consultant is using the same scope of work as was used last time. The consultant has met with the departments twice and should be completed with the study in October 2008. The suggested changes given by the consultant will not be included in this year's budget.
  - f) **Capital Improvement Program (CIP)**  
Jennifer discussed with the Board the CIP narrative and summary handout. Both of these documents will be included in the proposed fiscal year 2008/09 budget given to City Council on August 1.
  - g) **Long Term Finance Plan (LTFP) Update**  
Jennifer Lampman informed the Board a copy of the LTFP has not been given the City Council Members. Staff will prepare a memo, to submit with the LTFP document, for the Council Members to receive and file



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for their records. The Board asked Staff if a copy of the memo could be emailed to them once it is sent to the City Council Members. Jennifer informed the Board Craig Hoshijima from PFM brought a draft of the model and discussed it with Staff. Staff had some minor changes and Craig will update the model and return with the changes for Staff to review. She also stated the model of the LTFP would be updated each October with the new fiscal year budget information.

**h) Tree Removal Update**

No further discussion needed on this topic and will be removed from the August 13 agenda.

**5) OPEN/CLOSED ITEM LIST**

The Board had asked Staff if they would follow-up with the City Administrator's Office on item 2007-02. Jennifer has confirmed with the City Administrator's Office that they are working on compiling a list.

**6) COMMENTS FROM BOARD MEMBERS**

No comments were given.

**ADJOURNMENT**

Vice Chair Geddes made a motion at 7:40 PM to adjourn the meeting to Wednesday, August 13, 2008, at 6:00 PM., seconded by Member King. The motion was approved 6-0.

**Respectfully submitted by:**

**Jennifer Lampman, Sr. Administrative Analyst**  
**Secretary to the Finance Board**